

**BERNALILLO COUNTY**  
 Zoning, Building, Planning & Environmental Health  
 111 Union Square SE, Suite 100  
 Albuquerque, NM 87102  
 (505) 314-0349 Fax: (505) 314-0480



# BUSINESS REGISTRATION APPLICATION COMMERCIAL ENTERPRISE

OWNER	TODAY'S DATE		
MAILING ADDRESS	CITY	STATE	ZIP
E-MAIL	PHONE	MOBILE	

NAME OF BUSINESS	TYPE OF BUSINESS		
BUSINESS ADDRESS	CITY	STATE	ZIP
E-MAIL	PHONE	MOBILE	
NM CONTRACTOR LICENSE # (IF APPLICABLE)	NM TAX IDENTIFICATION NUMBER (CRS #)		

If you don't currently have a State Tax ID number, you'll need to obtain one before this application can be submitted. You may contact Taxation & Revenue at 841-6200, visit their website at [www.state.nm.us/tax/](http://www.state.nm.us/tax/), or go to their office at 5301 Central Ave. NE (NE corner of San Mateo & Central).

**6 DIGIT NAICS CODE:**

**NOTE:** The North American Industry Classification System (NAICS) code is the national standard used for classifying business establishments; here is the NAICS web-site [www.census.gov/naics/](http://www.census.gov/naics/) for assistance in identifying and indicating yours.

I hereby verify that my current business operation and related activities are consistent with the Comprehensive Zoning Ordinance of Bernalillo County.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

----- FOR OFFICIAL USE ONLY -----

ZONE ATLAS PAGE	BUSINESS REGISTRATION NUMBER
ZONE DESIGNATION	RECEIPT NUMBER
UPC #	
LEGAL DESCRIPTION	

APPLICATION APPROVED

APPLICATION DENIED



**BERNALILLO COUNTY**

Zoning, Building, Planning & Environmental Health Department  
111 Union Square St. SE, Suite 100  
Albuquerque, NM 87102  
(505) 314-0350  
(505) 314-0480 - fax

# AGENT'S AUTHORIZATION FORM

*This form is used to allow someone other than the registered owner of a specific parcel of property to act on behalf of the owner for a proposed permit and/or request.*

\_\_\_\_\_  
ADDRESS OF SUBJECT PROPERTY

Please print

Please print

\_\_\_\_\_  
NAME OF PROPERTY OWNER

\_\_\_\_\_  
AGENT'S NAME OR COMPANY

\_\_\_\_\_  
ADDRESS OF PROPERTY OWNER

\_\_\_\_\_  
AGENT'S ADDRESS

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
PHONE NUMBER

\_\_\_\_\_  
AGENT'S PHONE NUMBER

I, \_\_\_\_\_, the legally registered property owner for the site located at \_\_\_\_\_, which is situated within the unincorporated area of Bernalillo County, hereby authorize the referenced individual and/or company to make application and act as my agent concerning the following request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Owner's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent's signature

\_\_\_\_\_  
Date



**BERNALILLO COUNTY FIRE DEPARTMENT  
FIRE PREVENTION BUREAU  
6840 SECOND ST., NW SUITE 302  
ALBUQUERQUE, N.M. 87107  
505-486-1340**

**August 01, 2012**

Dear Business Owner,

Bernalillo County has recently adopted the 2009 International Fire Code with local amendments; Ordinance number 2012-07. Part of these amendments is a new requirement for all businesses to obtain a Fire Safety Permit from the Bernalillo County Fire Prevention Bureau to conduct business. This permit will be issued upon approval of your annual fire and life safety inspection; which is conducted by the Fire Prevention Bureau. The permit is required to be posted next to your Bernalillo County Business License. The Fire Safety Permit is an addition to any other permits your business may be required to have to operate, i.e. cutting and welding, dispensing of fuel.

The purpose of the annual fire and life safety inspection is to provide the Bernalillo County Fire Department with current business owner contact information, identify the operations or processes being conducted at your business, as well as to ensure that your business meets the minimum fire and life safety requirements of the Bernalillo County Fire Code. The goal is to minimize potential damage and loss of revenue to your business through quick contact with your business representative in the event of an emergency, and to reduce potential hazards that could cause a fire. Identifying current operations at your facility also allows fire personnel the ability to respond with the appropriate resources to minimize damage caused by fire or other catastrophic events

If you have any questions or concerns please contact the Bernalillo County Fire Marshal at 505-468-1340.

Sincerely,

Fire Marshal Chris Gober  
Bernalillo County Fire Department