



OFFICE OF EMERGENCY MANAGEMENT

Emergency Preparedness

Office of Emergency Management - 420 EXPENDITURES BY CATEGORY:

	Actuals FY 2006	Actuals FY 2007	Estimated FY 2008	Budget FY 2009	% Var	Budget FY 2010	% Var
Salary and Benefits	-	-	-	248,041	100%	248,041	0%
Operating Expense	-	-	-	50,490	100%	50,490	0%
Capital Expenditures	-	-	-	-	-	-	-
Carryovers	-	-	-	-	-	-	-
PROG EXPENDITURES TOTAL	-	-	-	298,531	100%	298,531	0%

FUNDING SOURCE SUMMARY

General Fund	-	-	-	298,531	100%	298,531	0%
PROG FUNDING SOURCE TOTAL	-	-	-	298,531	100%	298,531	0%
Authorized Full-time Equivalents	-	5	5	5	0%	5	0%

PURPOSE:

The Office of Emergency Management (“OEM”) coordinates effective use of county resources to protect the lives and health of the citizens of the County from the effects of natural or human caused disasters, including acts of terrorism. Emergency preparedness includes but is not limited to maintaining emergency operations plans, training members of the County and coordinating mutual aid resources.

SERVICES PROVIDED:

The Office of Emergency Management coordinates the effort of County agencies, county employees, private citizens and all other non-governmental agencies in disaster situations, as provided in Chapter 22, of the Bernalillo County Code on Emergency Management.

PROGRAM HIGHLIGHTS AND MAJOR ACCOMPLISHMENTS:

- Emergency Management coordinated efforts with the Bernalillo County Sheriff’s Department, Albuquerque Fire Department, Albuquerque Police Department, Bernalillo County Fire Department, New Mexico State Forestry, U.S. Forest Service, New Mexico Office of Emergency Management and Department of Homeland Security (NM-DHSEM) in the management of wild-land fires in 2007.
- Emergency Management was awarded \$60,000 in Federal grant funding from the Department of Homeland Security for the purchase of equipment to prepare the County to respond to large scale emergencies in Bernalillo County. Emergency Management will apply for similar monies for Federal FY 2008.
- Emergency Management coordinated federal Weapons of Mass Destruction training in 2007 throughout the U.S. for training of 100 additional first responders in Bernalillo County.
- Emergency Management worked with New Mexico Department of Health on training of Bernalillo County personnel for a large-scale health and medical event, i.e., Pandemic Influenza.
- The County hired a new Emergency Manager in October, 2007.
- Assisted the NM-DHSEM through Intrastate Mutual Aid System (IMAS) with the response and recovery mission in Valencia County (Belen Fire), Torrance County (Ojo Peak Fire) and the Rio Arriba County Event (Chama snowstorm).
- Facilitated the purchase and procurement of all specialty equipment for the new Bernalillo County Sheriff’s Department helicopter through the NM-DHSEM.
- Completed the purchase and installation of microwave downlink equipment for the BC Sheriff’s Department helicopter and command post.
- The implementation of National Incident Management System compliance is complete for Fire, Sheriff, and Public Works departments. Finance and Risk Management departments are in the process of becoming compliant.
- Completed a Pandemic Influenza plan.

Office of Emergency Management-Emergency Preparedness

- East Mountain Staging Area complete with the exception of water supply and electrical drops to the back of the property.
- The Office of Emergency Management Public Safety Analysis Team (PSAT) room was updated with new equipment.

COUNTY GOAL: A safe community for Bernalillo County residents.

DEPARTMENTAL OBJECTIVES:

FY09

- Review and update the Bernalillo County Emergency Operations Plan (EOP).
 - Update main body of EOP by December 2008.
 - Meet with each County department to discuss updates and revisions to their individual annexes by October 2008.
 - Review drafts of revised annexes by December 2008.
 - Finalize draft EOP for submission to County Manager by April 2009.
- Schedule one Public Information event each quarter.
- Monitor progress and completion of mandatory Incident Command Training for all Bernalillo County Employees.
 - Obtain quarterly reports from each division director on progress for their area.
- Provide Emergency Operations Center (EOC) training to BC department heads, their assistants, and other employees through the Homeland Security Exercise and Evaluation Program (HSEEP). OEM will supervise and monitor the progress of the contractor's work throughout the project.
 - HSEEP is a 3-year program that will encompass all departments and divisions within Bernalillo County.
 - HSEEP specifically states that there will be a table-top exercise in year one, a functional exercise in year two.
 - Training will be developed and presented each month through completion of the project by the contractor hired. Training

will begin after the first exercise, as needs are identified.

- Coordinate or host 1 table-top exercise each quarter.
 - Exercise to be directed towards the need of a single County Department or functional area of the Emergency Operations Plan.

FY10

- Continue the 3-year HSEEP
 - The 3rd year will conclude with a full scale exercise by December 2009.
 - The exercise will include agencies from other jurisdictions in the area to include surrounding communities and counties.
- Schedule one Public Information event each quarter.
- Coordinate or host 1 table-top exercise each quarter.
 - Exercise to be directed towards the need of a single County Department or functional area of the Emergency Operations Plan.
- Conduct an additional full-scale exercise based on needs of County Departments and functional areas of the Emergency Operations Plan.
- Continue to monitor and direct County Departments with National Incident Management System (NIMS) compliance.
 - Develop a policy with the Human Resources Department to establish basic course completion prior to employee hire.

PERFORMANCE DATA:

Performance Measures	Actual FY 2006	Actual FY 2007	Estimated FY 2008	Target FY 2009	Target FY 2010
Exercises – of all types (host, attend, guest)	8	11	10	6	6
Emergency events/Responses	10	12	9	None	None
NIMS Training (FD, SO, PW)	448	72			
DHS equipment funds received	51,000	60,000	60,000	60,000	60,000