



ANIMAL CARE & PROTECTION

ANIMAL Care & Protection – 470 EXPENDITURES BY CATEGORY:

	Actuals FY 2006	Actuals FY 2007	Estimated FY 2008	Budget FY 2009	% Var	Budget FY 2010	% Var
Salary and Benefits	577,203	629,114	722,676	744,450	3%	744,450	0%
Operating Expense	160,662	154,137	139,313	275,764	98%	275,764	0%
Capital Expenditures	-	-	-	-	-	-	-
Carryovers	80,578	51,522	103,736	-	-100%	-	0%
PROG EXPENDITURES TOTAL	818,443	834,773	965,725	1,020,214	6%	1,020,214	0%

FUNDING SOURCE SUMMARY

General Fund-Revenue	25,412	28,166	27,216	29,100	7%	29,100	0%
General Fund Contribution	793,031	806,607	938,509	991,114	6%	991,115	0%
PROG FUNDING SOURCE TOTAL	818,443	834,773	965,725	1,020,214	6%	1,020,215	0%
Authorized Full-time Equivalent	15	15	15	16	7%	16	0%

Animal Control

PURPOSE:

Protect the safety, health and welfare of the public while enforcing the humane treatment of animals and promoting responsible pet ownership by enforcing Bernalillo County Code 99-4. This includes protecting animals from neglect and abuse, protecting residents from animal annoyance and injury, and encouraging responsible ownership of animals.

SERVICES PROVIDED:

The Bernalillo County Animal Control and Protection Department is tasked with the functions of licensing, enforcement and recovery of domestic animals within Bernalillo County. The department offers humane animal traps to assist the residents of the unincorporated areas within Bernalillo County in capturing stray, feral or nuisance animals. The department also runs the Spay and Neuter Assistance Program, routinely referred to as SNAP. SNAP provides financial assistance to low or limited income families for sterilizing their pets. In addition, the department routinely issues pet licenses, litter permits, intact animal permits and provides answers to general inquiries concerning animals. The department processes complaints made by citizens ranging from simple issues with animals running loose, or strays, to more severe complaints of animal cruelty, bites, and livestock killings. These complaints are investigated by the Animal Control Officers.

The Animal Control Officers routinely inspect sites of individuals or businesses applying for a Professional Animal Permit, Hobby Breeder Permit, Multiple Animal Permit, Guard Dog Permit, and/or Canine Hybrid Permit to ensure compliance with the Bernalillo County Ordinance and to assure the overall welfare of the animals involved. The Animal Control Officers also pick up stray animals and transport them to the appropriate shelter, veterinary facility if needed, or when possible, reunite the animals with their owners. Other duties of the Animal Control Officer include educating the public and assisting other County departments such as Sheriff's, Fire and Res-

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cue, Zoning, Environmental Health, and Housing, when their cases involve animals.

PROGRAM HIGHLIGHTS AND MAJOR ACCOMPLISHMENTS:

- Presented proposed amendments to Bernalillo County Control Ordinance to the Board of County Commissioners. Held three community meetings to receive input on the proposed changes. Public comments are also being received through the Internet on the County Web page.
- Conducted public information events at neighborhood meetings regarding licensing and animal control officer activities in the neighborhoods.
- Released six public information events on animal care and rabies alerts in conjunction with New Mexico State Health Department.
- Held two media events with GOV TV 16.
- Provided professional development opportunities for Animal Control Officers through training academies offered by the National Animal Control Association (NACA) and the Law Enforcement Institute for animal cruelty investigations. Nine Animal Control Officers and the Director are nationally certified through NACA.
- Improved the temporary holding facility (shelters and corral with canopy top) at the Animal Control office for livestock picked up running at large.
- Animal Control Officers and the Director participated in several planning meetings for a regional facility that will help service the east mountain area residents and other surrounding jurisdictions.
- Obtained an emergency response trailer to assist in transporting animals in the event of a natural disaster or other emergency situation requiring evacuation or movement of domestic animals.

COUNTY GOAL: A safe community for Bernalillo County residents.

DEPARTMENTAL OBJECTIVES:

FY09

- Improve Animal Control Officer safety by upgrading the radio communications system currently being used by the officers by September 2008.
- Finalize revisions to the Bernalillo County Animal Control Ordinance and present to Bernalillo County Commissioners for approval by September 2008.
- Pursue partnerships with surrounding counties and entities to provide additional resources for animal care and boarding by January 2009.
- Conduct one public information event each quarter in FY09 to educate the public on animal care.

FY10

- Obtain laptop computers for Animal Control Officers to provide for timely and accurate completion of incident reports by January 2010.
- Work with County Legal to develop mediation processes for animal complaints by September 2009.
- By March 2010, develop a comprehensive animal care education program for presentation in schools or community centers.
- Conduct one public information event each quarter in FY10 to educate the public on animal care.

PERFORMANCE DATA:

Performance Measures	Actual FY 2006	Actual FY 2007	Estimated FY 2008	Target FY 2009	Target FY 2010
Licenses	2,535/\$20,437	2,449/\$24,126	2,600/\$25,500	2750/\$26,000	2750/\$26,000
Permits	184/\$4,600	164/\$4,100	170/\$4,250	170/\$4,250	170/\$4,250



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Administrative Services

PURPOSE:

This section of Animal Care administers the budget, oversees department purchasing, and assists the department in accomplishing its goals. Administrative services also provides dispatch and communication supporting information flow in the department in support of public safety.

SERVICES PROVIDED:

The administrative services team provides the support necessary to maintain the daily operations of Animal Services. This includes Animal Control Officer dispatching, telephone and public reception duties, license and permit issuance, Spay and Neuter Assistance Program administration, and revenue monitoring.

PROGRAM HIGHLIGHTS AND MAJOR ACCOMPLISHMENTS:

- Issued 181 spay and neuter assistance certificates in FY07. Between July 2007 and January 2008, issued 117 spay and neuter assistance certificates. Contracted with four local veterinarian clinics to provide the surgery services.
- Worked with two non-profit animal agencies to provide same-day surgeries and vouchers for later date surgeries for spay or neuter procedures in the 87105 zip code area.
- Established communications with new City Animal Services staff for discussing and resolving common animal issues.
- Developed segregation of financial responsibility duties for administrative support staff.
- Completed four GOV TV 16 media events to educate public in animal control issues.
- Facilitated monthly staff meetings, including Animal Control Officers and Administrative Support staff, to enhance communication and awareness of issues.
- Implemented cash handling procedures to address audit and staffing issues.

COUNTY GOAL: A safe community for Bernalillo County residents

DEPARTMENTAL OBJECTIVES:

FY09

- Upgrade or replace dispatch and report writing software to improve overall reporting and dispatching, and to improve statistical information capabilities by September 2008.
- Provide professional development opportunities in dispatch communication responsibilities by December 2008.
- Achieve a smooth transition of Animal Care financial systems with the County's ERP project by September 2008.
- Schedule and facilitate one public information event each quarter in FY09 to educate the public on animal care issues.

FY10

- Provide professional development opportunities in administrative support responsibilities by December 2009.
- By March 2010, streamline and disseminate communications about the spay and neuter assistance program to make it more understandable and accessible.
- Schedule and facilitate one public information event each quarter in FY10 to educate the public on animal care issues.

PERFORMANCE DATA:

Performance Measures	Actual FY 2006	Actual FY 2007	Estimated FY 2008	Target FY 2009	Target FY 2010
Spay/Neuter Assistance Vouchers	211	181	190	200	225