County of Bernalillo
State of New Mexico
Procurement & Business Services
One Civic Plaza NW, 10th Floor
Albuquerque, New Mexico 87102
Office: (505) 468-7013 Fax: (505) 468-7067
www.bernco.gov

Date: September 13, 2020

Attn: All Prospective Offerors

From: David Conkle, Purchasing Administrator

Subj: **Request for Proposals (RFP) #06-21-DC**
Solid Waste Residential Collection Services (Hauling) and Billing and Delinquent Payment Collection Services (Billing)

The Bernalillo County Procurement and Business Services Department on Behalf of the Solid Waste Program is currently requesting sealed proposals from prospective Offerors to procure Solid Waste Residential Collection Services (Hauling) and Billing and Delinquent Payment Collection Services Billing).

Pertinent RFP documents can be downloaded through the purchasing website, http://www.bernco.gov/general-services/procurement-and-business-services.aspx at no cost; firms must be registered to download the document. If not registered, interested parties may register at http://www.bernco.gov/finance/vendor-registration.aspx. Vendors are also welcome to contact Helen Wesley at (505) 468-7240, or by e-mail hwesley@bernco.gov to request a hard copy document at a cost of 50 cents per page.

A **Non-Mandatory** pre-proposal conference will be held on **Wednesday, September 23, 2020 (local time) at 10:00 a.m. by MS Teams only**. If you are going to participate, join meeting by phone (Dial-in Number) 1-505-225-7962; Conference ID: 5283853#. Written questions prior to the pre-proposal are preferred and will be accepted by email to dconkle@bernco.gov.

Due to COVID-19 restrictions enacted by Governor Michelle Lujan Grisham on March 23, 2020, Bernalillo County has now closed a majority of its facilities to the public until further notice. As a result the Purchasing Section will only be accepting responses to any formal solicitations via an electronic drop box.

All Offeror proposals must be received for review and evaluation, no later than **4:00 PM Mountain Standard Time on October 15, 2020**, via an electronic drop box. Upload your submittal to http://bcapp.bernco.gov/VendorDocumentUploader. The Offeror must log in using your login and password that was used to download the RFP documents. Please note: the system does not allow an Offeror to upload a response if all documents associated with the solicitation have not been downloaded through Vendor Registration System.

Questions regarding purchasing procedures shall be submitted to David Conkle, Purchasing Administrator Bernalillo County Purchasing Department, at 505-468-1669, fax 505-468-7067, or e-mail: dconkle@bernco.gov.

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