



# County of Bernalillo

## State of New Mexico

*Procurement & Business Services  
Purchasing Section  
One Civic Plaza, NW, 10th Floor*

*Albuquerque, New Mexico 87102  
Office: (505) 468-7013 Fax: (505) 468-7067  
[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)*

### COMMISSIONERS

**Maggie Hart Stebbins, Chair**  
District 3

**Art De La Cruz, Vice Chair**  
District 2

**Debbie O'Malley, Member**  
District 1

**Lonnie C. Talbert, Member**  
District 4

**Wayne A. Johnson, Member**  
District 5

### COUNTY MANAGER

**Tom Zdunek**

### ELECTED OFFICIALS

**Tanya R. Giddings**  
Assessor

**Maggie Toulouse Oliver**  
Clerk

**Willow Misty Parks**  
Probate Judge

**Manuel Gonzales**  
Sheriff

**Manny Ortiz**  
Treasurer

**Date: October 29, 2015**

**Attn: All Prospective Offerors**

**From: Phillip B. Lee, Purchasing Administrator**

**Subj: Request for Proposal (RFP) #17-16-PL, Pharmacy Services for Bernalillo County Youth Services Center (YSC)**

The Bernalillo County Purchasing Department on behalf of the Youth Services Center (YSC) Department is currently soliciting the services from a qualified Offeror who will be selected to provide Pharmacy services and supplies on an indefinite quantity basis for YSC residents.

For registered vendors, pertinent RFP documents, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are encouraged to register at no cost through the County's purchasing website, <http://www.bernco.gov/finance/vendor-registration-aspex>. Vendors are also welcome to contact Phillip B. Lee, Purchasing Administrator by e-mail at [plee@bernco.gov](mailto:plee@bernco.gov) to request a hard copy document at a cost of 50 cents per page. This RFP is issued by the Purchasing Department on behalf of the Bernalillo County Youth Services Center (YSC) Department in accordance with the provisions of Sections 13-1-103 through 13-1-110 NMSA 1978. The Purchasing Department is the only organization who is authorized to make copies or distribute this RFP on behalf of the County.

Sealed proposals must be received no later than 4:00 p.m., local time, Thursday, November 19, 2015, and addressed to the attention of the Purchasing Department, Bernalillo County, One Civic Plaza NW, 10th Floor, room #10010 (front desk), Albuquerque, New Mexico 87102. Delivery of proposals is the sole responsibility of the Offeror. The Purchasing Department will date and time stamp the sealed envelope upon receipt.

Questions regarding purchasing procedures shall be submitted to Phillip B. Lee, Purchasing Administrator, Bernalillo County Purchasing Department, at 505-468-1680, fax 505-468-7067, or e-mail: [plee@bernco.gov](mailto:plee@bernco.gov)

cc: RFP #17-16-PL

