



# County of Bernalillo

## State of New Mexico

### Procurement & Business Services Purchasing Section

One Civic Plaza, NW, 10th Floor  
Albuquerque, New Mexico 87102  
Office: (505) 468-7013 Fax: (505) 468-7067  
[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)

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#### COUNTY MANAGER

**Julie M. Baca**

#### ELECTED OFFICIALS

**Tanya R. Giddings**  
Assessor

**Maggie Toulouse Oliver**  
Clerk

**Willow Misty Parks**  
Probate Judge

**Manuel Gonzales**  
Sheriff

**Manny Ortiz**  
Treasurer

DATE: September 16, 2016  
TO: All Prospective Offeror's  
FROM: James Zamora, Purchasing Administrator, Purchasing Department  
RE: Request for Proposal RFP 11-17-JZ Psychological Services

Bernalillo County Purchasing Department is seeking competitive solicitations from Offerors for Psychological Services.

A Non-Mandatory, Pre-Proposal conference will be held on September 26, 2016, starting at 10 a.m. Mountain Standard Time (MST) at the Albuquerque/Bernalillo County Government Center, Bernalillo County, One Civic Plaza NW, 10th floor, Purchasing Conference Room C, Albuquerque, New Mexico, 87102.

For registered vendors, pertinent RFP documents, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are encouraged to register at no cost through the County's purchasing website, [www.bernco.gov/purchasing](http://www.bernco.gov/purchasing). Vendors are also welcome to contact James Zamora, Purchasing Administrator/Procurement Manager at 505-468-7394, or by e-mail [jamora@bernco.gov](mailto:jamora@bernco.gov), to request a hard copy document at a cost of 50 cents per page. This RFP is issued by the Purchasing Department in accordance with the provisions of Sections 13-1-103 through 13-1-110 NMSA 1978. The Purchasing Department is the only organization who is authorized to make copies or distribute this RFP on behalf of the County.

Sealed submittals for the referenced proposal must be addressed and delivered, no later than 4:00 p.m. MST on October 10, 2016 at the Albuquerque/Bernalillo County Government Center, Bernalillo County, One Civic Plaza NW, Purchasing Department, 10h Floor, Room #10010, front desk, Albuquerque, New Mexico, 87102. Sealed submittals will be date and time stamped upon receipt. Delivery of proposals is the sole responsibility of the Offeror.

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