

# County of Bernalillo

## State of New Mexico

*Procurement & Business Services  
Purchasing Section  
One Civic Plaza, NW, 10th Floor*

*Albuquerque, New Mexico 87102  
Office: (505) 468-7013 Fax: (505) 468-7067  
[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)*



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District 3

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### COUNTY MANAGER

**Julie M. Baca**

### ELECTED OFFICIALS

**Tanya R. Giddings**  
Assessor

**Maggie Toulouse Oliver**  
Clerk

**Willow Misty Parks**  
Probate Judge

**Manuel Gonzales**  
Sheriff

**Manny Ortiz**  
Treasurer

DATE: 19 October 2015

ATTN: All Prospective Offerors

FROM: Natara Landrau, Purchasing Administrator

SUBJ: Request for Proposals RFP #05-16-NL  
I.T. Consulting Services

On behalf of Bernalillo County Information Technology Department, the Bernalillo County Purchasing Department is soliciting proposals from prospective Offerors for I.T. Consulting Services.

Pertinent RFP documents can be downloaded through the purchasing website, [www.bernco.gov/purchasing](http://www.bernco.gov/purchasing) at no cost; firms must be registered to download the document. If not registered, interested parties may register at <http://www.bernco.gov/finance/vendor-registration.aspx>. Vendors are also welcome to contact Quyen Nguyen (505) 468-7286, or by e-mail [qnguyen@bernco.gov](mailto:qnguyen@bernco.gov) to request a hard copy document at a cost of 50 cents per page.

A non-mandatory pre-proposal conference will be held on **November 3, 2015 at 3:00 p.m.** (local time) at the Albuquerque/Bernalillo County Government Center, One Civic Plaza NW, 10th Floor, Conference Room B, Albuquerque, N.M. 87102.

Sealed submittals must be addressed to the Purchasing Department, One Civic Plaza NW, 10<sup>th</sup> Floor, Room 10010, Albuquerque, NM 87102 and received no later than **4:00 p.m. (local time), November 23, 2015**. Delivery of proposals is the sole responsibility of the Offeror. The Purchasing Department will date and time stamp the sealed envelope upon receipt. Late submittals will not be accepted.

xc: File – RFP #05-16-NL