



# County of Bernalillo

## State of New Mexico

*Procurement & Business Services  
Purchasing Section  
One Civic Plaza, NW, 10th Floor*

*Albuquerque, New Mexico 87102  
Office: (505) 468-7013 Fax: (505) 468-7067  
[www.bernco.gov/purchasing/](http://www.bernco.gov/purchasing/)*

### COMMISSIONERS

**Art De La Cruz, Chair**  
District 2

**Wayne A. Johnson, Vice Chair**  
District 2

**Debbie O'Malley, Member**  
District 1

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District 3

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District 4

### COUNTY MANAGER

**Julie M. Baca**

### ELECTED OFFICIALS

**Tanya R. Giddings**  
Assessor

**Maggie Toulouse Oliver**  
Clerk

**Willow Misty Parks**  
Probate Judge

**Manuel Gonzales**  
Sheriff

**Manny Ortiz**  
Treasurer

**Date: July 26, 2016**

**Attn: All Prospective Offerors**

**From: Andre Nunez, Senior Buyer**

**RE: Request for Proposal (RFP) #02-17-AN, Automated Teller Machine (ATM) Services**

The Bernalillo County Purchasing Department is currently soliciting the services from a qualified Offeror who will be selected to provide Automated Teller Machine (ATM) Services for Bernalillo County locations, including the Bernalillo County Courthouse and the Bernalillo County Metropolitan Detention Center (MDC).

For registered vendors, pertinent RFP documents, including the specifications and the proposed contract documents can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are encouraged to register at no cost through the County's purchasing website, <http://www.bernco.gov/finance/vendor-registration-aspex>. Vendors are also welcome to contact Andre Nunez, Senior Buyer by e-mail at [aanunez@bernco.gov](mailto:aanunez@bernco.gov) to request a hard copy document at a cost of 50 cents per page. This RFP is issued by the Purchasing Department on behalf of the Bernalillo County in accordance with the provisions of Sections 13-1-103 through 13-1-110 NMSA 1978. The Purchasing Department is the only organization who is authorized to make copies or distribute this RFP on behalf of the County.

**A Non-mandatory Pre-Proposal conference will be held at 10:30 a.m. local time, Friday, August 5, 2016, at Bernalillo County, One Civic Plaza NW, 10th Floor, Purchasing Conference room, Albuquerque, New Mexico, 87102.**

**Sealed proposals must be received no later than 4:00 p.m., local time, Friday, August 19, 2016, and addressed to the attention of the Purchasing Department, Bernalillo County, One Civic Plaza NW, 10th Floor, room #10010 (front desk), Albuquerque, New Mexico 87102. Delivery of proposals is the sole responsibility of the Offeror. The Purchasing Department will date and time stamp the sealed envelope upon receipt.**

Questions regarding purchasing procedures shall be submitted to Andre Nunez, Senior Buyer, Bernalillo County Purchasing Department, at 505-468-1680, fax 505-468-7067, or e-mail: [aanunez@berco.gov](mailto:aanunez@berco.gov)

Copy: RFP #02-17-AN

