



County of Bernalillo

State of New Mexico

Procurement & Business Services Purchasing Section

One Civic Plaza, NW, 10th Floor
Albuquerque, New Mexico 87102
Office: (505) 468-7013 Fax: (505) 468-7067
www.bernco.gov/purchasing/

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Date: April 17, 2016

Attn: All Prospective Bidders

From: Jacqueline Little, Buyer

Subj: Request for Bids (RFB)# 0026-16-JL

Commercial Kitchen and Laundry Equipment Repair Services

The Bernalillo County Purchasing Department is requesting bids for Commercial Kitchen and Laundry Equipment Repair Services.

A non-mandatory pre-bid conference will be held Thursday April 21, 2016 at 9:00 a.m. local time at Bernalillo County Purchasing Department One Civic Plaza NW, 10th Floor Albuquerque, NM 87102, Conference Room C, Albuquerque, New Mexico, 87102. **Attendance at the non-mandatory pre-bid is not a prerequisite for bid submittal.**

Pertinent RFB documents can be downloaded through the Purchasing website, at no cost, firms must be registered to download the RFB document. If not registered, interested parties may register at, <http://www.bernco.gov/finance/vendor-registration.aspx>. Questions regarding the bid submittal process or to request a hard copy of the document, at \$.50 cents per page, contact the Buyer, Jacqueline Little at (505) 468-7388 (phone), or by e-mail jlittle@bernco.gov.

Sealed bids must be received no later than 2:00 p.m., local time, Friday, April 29, 2016. Sealed bids must be addressed to the Purchasing Department, One Civic Plaza NW, 10th Floor, Room 10010, Albuquerque, NM 87102. The Purchasing Department will date and time stamp the sealed envelope upon receipt. Delivery of bids is the sole responsibility of the bidder. A public opening and reading of bids received will begin immediately following the 2:00 p.m. deadline.

The last day for questions is 3:00 pm local time Monday, April 25, 2016.

xc: RFB File #0026-16-JL

