



# *County of Bernalillo*

## *State of New Mexico*

### *Procurement & Business Services*

One Civic Plaza NW, 10th Floor, Suite 10010

Albuquerque, New Mexico 87102

Office: (505) 468-7013 Fax: (505) 468-7083

[www.bernco.gov](http://www.bernco.gov)

DATE: March 16, 2020

TO: All Prospective Bidders

FROM: Emily Maestas, Purchasing Administrator

RE: Request for Bid (RFB) 0021-20-EM  
Emergency Veterinary Services for Animal Care & Resources and Sheriff's Department

The Bernalillo County Purchasing Section of the Procurement and Business Services Department on behalf of the Bernalillo County Animal Care & Resources and Sheriff's Department is currently requesting sealed bids from prospective bidders for Emergency Veterinary Services.

A non-mandatory pre-bid meeting will be held at 9:00 a.m., local time on Thursday, March 19, 2020, at the Procurement & Business Services Department, Bernalillo County, One Civic Plaza NW, 10th Floor, Purchasing Conference Room C, Albuquerque, New Mexico 87102. Attendance of the non-mandatory pre-bid meeting is not a prerequisite for submission of a Bid.

Pertinent RFB documents can be downloaded through the purchasing website, [www.bernco.gov/purchasing](http://www.bernco.gov/purchasing) at no cost; firms must be registered to download the document. If not registered, interested parties may register at <http://www.bernco.gov/finance/vendor-registration.aspx>. Vendors are also welcome to contact Emily McKenzie at (505) 468-7330, or by e-mail at [emckenzie@bernco.gov](mailto:emckenzie@bernco.gov) to request a hard copy document at a cost of 50 cents per page.

Sealed bids must be received no later than 2:00 p.m., local time, Friday, March 27, 2020 and addressed to the attention of the Procurement & Business Services Department, Bernalillo County, One Civic Plaza NW, 10th Floor, Room 10010, Albuquerque, New Mexico 87102. Delivery of bids is the sole responsibility of the bidder. The Purchasing Section will date and time stamp the sealed envelope upon receipt.

xc: RFB File #0021-20-EM